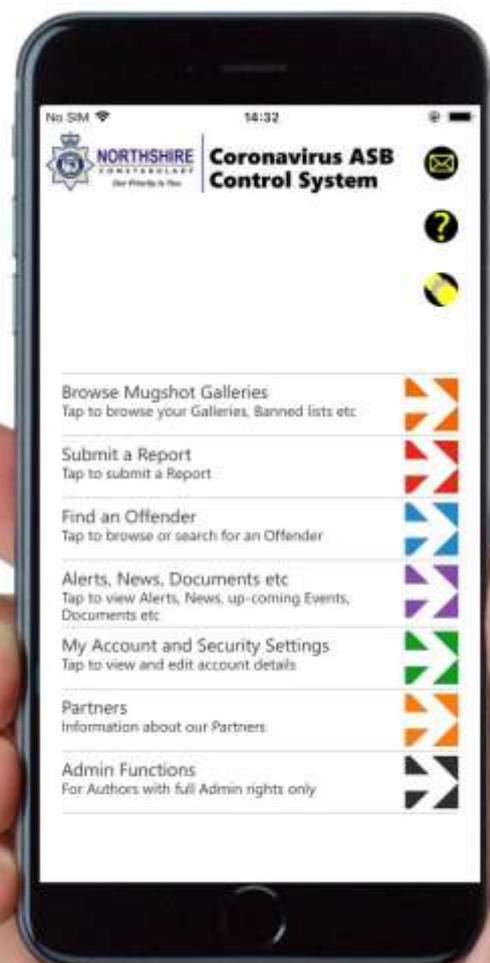




DISC FACTSHEET CORONAVIRUS ASB SCHEME

THE CORONAVIRUS ASB SCHEME supports police forces throughout England and Wales in enforcing Coronavirus-related social restrictions effectively and sensitively. It enables each force to quickly, efficiently and consistently apply its own local policy, or a policy agreed and shared by other forces across England and Wales. The scheme is designed to support 'policing by consent' by enabling a 'soft touch' approach and providing robust privacy assurance and GDPR compliance. Data entered into the scheme will be used only for the purposes of the scheme itself, and will not be entered into or shared with any other databases including other police databases.



HOW DOES IT WORK?

The CORONAVIRUS ASB SCHEME enables police and partner agencies to record serious incidents of non-compliance including the offender's name and facial image, and to record that a formal warning has been issued to the offender.

The offenders' name and facial image will be retained and shared among all users of the Scheme (police officers and other appropriate partner agencies) for a period of three months. No further action will be taken and if no further report is submitted involving the same offender in that period, his/her data will be irrevocable deleted from the Scheme.

If a further report is received within the three-month period, the police will issue a fixed penalty notice (FPN) in line with government guidelines. The offender's data will also be retained and shared among Scheme users for a further three-month period.

The same policy applies to all further incidents involving the same offender, with each additional incident resulting in the issue of further FPNs, escalating in severity in accordance with government guidelines, and the offender's data will be retained and shared by Scheme users for a further three-month period.

If no further incident is reported involving the same offender after the second or further incident, his/her data will be irrevocable deleted the system after the three-month period following the date of the latest incident.

The above 'policy' can be varied according to the preferences of each participating police force, for example, to allow for two or more warnings before the first FPN is issued, or to change the period of data retention. However, the National Police Chief's Council and College of Policing have proposed that a single consistent approach to policing Coronavirus ASB is adopted throughout England and Wales, and the System can ensure that all participating forces work to that policy if agreed.

The above is a variant of the 'Two Card' exclusion policy used by many local private crime reduction schemes throughout the UK. The Two Card



policy is proven to be effective both in non-coercively encouraging potential and first-time offenders not to re-offend, as well as identifying and effectively managing prolific offenders.

It is proposed that the Coronavirus ASB scheme is disabled and all personal data therein irrevocably deleted with 24 hours of the formal lifting of Coronavirus-related restrictions by the government.

HOW IS THE SCHEME DELIVERED?

The Scheme is delivered by means of the Disc secure information-sharing system developed by Littoralis Limited. Disc is by far the most widely used information-sharing system of its kind in the UK, currently deployed across more than 500 towns and city-centres, in many of the country's largest shopping malls, and by a growing number of police forces.

Many hundreds of police officers around the UK are already users of such schemes and regular users of Disc. In some forces, officers are directly administrating local Disc implementations.

Disc can be configured to deliver and support a wide range of exclusion policies including Two Card policies combining a 'soft touch' approach to police/public interactions with a more coercive approach for repeat and prolific offenders. It ensures that incidents are properly recorded and processed in accordance with the specific policy of each scheme, and sanctions are applied where appropriate.

Disc also provides automated and semi-automated tools for the management of users of the scheme (adding, monitoring and deleting them as appropriate), management of offenders (adding, monitoring and automatically and irrevocably deleting them in accordance with the scheme's policy), sharing relevant current awareness (news, Alerts, documentation and information about up-coming events) with users, and sharing 'ID-Sought' images of offenders with users in order to identify these individuals.



The Disc Admin Centre: using automated tools to manage every aspect of Disc including maintaining records of each incident reported and identifying repeat and prolific offenders so that FPNs can be correctly and consistently applied.

Each Disc implementation includes its own secure Disc database, which is segregated from all other Disc databases and, by default, data is not shared with any other organisation.

HOW QUICKLY CAN THE SCHEME BE IMPLEMENTED?

THE CORONAVIRUS ASB Scheme needs to be quickly implemented. This involves the following stages of implementation, each of which must be expedited:

- **Technical deployment:** Each Disc system can be implemented within a few hours from the receipt of instruction;
- **Policy confirmation:** it is proposed that Littoralis Limited either:
 - Draws up a suitable policy for individual police forces for application across their individual force areas, and/or...
 - Draws up a suitable policy with NPCC/College of Policing etc for application across all police forces in England & Wales.
- **Compliance:** it is anticipated that the Data Controller of each Disc implementation will be the relevant force's Data Controller; in order to expedite deployment potentially across 43 territorial police forces, Littoralis Limited proposes to provide all GDPR-related documentation to each force; each force's Data Protection Officer or compliance department may then require that any or all of these documents are replaced by their own preferred documentation;
- **Configuration:** Littoralis Limited can fully configure each Disc system within two hours of technical deployment;
- **Training for Disc Administrators:** Disc is an 'administrated system', requiring one or more administrators to control and administrate each implementation; new administrators are provided with self-training Manuals which can be accessed from their Disc systems as well as with on-demand online training sessions by webinar.
 - In order to expedite deployment Littoralis proposes that it identifies to each force any existing officer within the force who is currently administrating a Disc system so that the force may consider appointing the same individual as the Administrator of the force's Disc implementation;
 - If no existing officer is currently experienced in administrating Disc, Littoralis will deliver training support in its usual way by providing access to self-training manuals and on-demand online training sessions, plus scheduled multi-participant online training sessions;
 - Forces may consider approaching existing non-Police Disc administrators with a view to contract them pro-tem to administrate their Disc system under an appropriate Data Processor Contract; Littoralis will be happy to provide contact details (and can provide a suitable DPC template).
- **Adding and training users:**
 - Each Disc administrator can add any number of users to their own Disc system (in compliance with the scheme's policy) as well as designate any

- number of selected users to add further users; in this way membership of each Disc implementation can escalate to any number within a short period.
- Disc has been designed to be as intuitive as possible and most new users enjoy exploring it for themselves and, in doing so, quickly self-train; however full user-guides are available in both the Disc Desktop and the Disc App; where necessary, and by arrangement, online training sessions can be provided to users by Littoralis Limited.

Each Disc system, and therefore the Coronavirus ASB Scheme in each force, will be live and fully operational as soon as the first user is added to it. If the above proposals are adopted Littoralis anticipates that every Disc implementation can be live and fully operational within 48 hours, irrespective of the number of implementations confirmed.

COST

The cost of implementing Disc for the purpose of supporting the Coronavirus ASB Scheme as described above is £4,500 for an annual Licence; this covers unlimited number of users.

It is hoped that current government restrictions will be lifted within the next 12 months in which case each Disc implementation will be decommissioned, and all personal data therein will be immediately and irrevocably deleted as per the scheme's policy.

Following decommission and subject to a monthly charge of £100 from the expiry of each annual Licence, Littoralis will maintain each implementation so that it is available at short notice at any time in the future; as and when the implementation is brought back into commission, the annual Licence will resume, namely £4,500 for unlimited number of users.

WHAT NEXT?

If you want to know more about the CORONAVIRUS ASB SCHEME and see it in action, contact us to arrange an online demonstration and conference call at a time which is convenient you.

Contact us for more information

Email: support@littoralis.com

Call: 01273 900 468